

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

7:00 p.m.

April 20, 2021

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Les Clark with WSRPD and KCSDA, CAPC, Dr. Kathy Orrin, Kathleen Krause with Kern County Board of Supervisors. John Blomberg with Blomberg & Griffin Accountancy Corp., Karen O'neil with Kirk and Simas. SDRMA, KCERA,

ANNOUNCEMENTS: CAPC annual board of directors meeting was held via Zoom on march 24th, CAPC is also looking for Board Members for the 2022 Election. The City of Taft installed new street signs on 3/11/2021 renaming East Cedar to Bob Hampton Road.

APPROVAL OF MINUTES: February 16, 2021

APPROVAL OF FINANCIAL STATEMENTS: February 2021 & March 2021

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: February 2021 & March 2021

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Gary Summers * Robyn Melton *Robert Jordan *Don Black

Staff: *Nick Ward-General Manager

MANAGER'S REPORT:

The District performed 13 services in February, and 12 services in March for a total of 90 for the fiscal year. Manager has started work on the 2021-2022 budget. Manager is still busy working on District revenue saving options, along with revenue generating options. Construction of the new niche bank is complete. Grounds crew has been taking care of services, trimming trees, and maintaining the cemetery grounds and equipment.

AGENDA ITEMS:

Current Business:

1. Update Board on progress of the new niche bank and ossuary. Discussion and action.
2. Discuss Board member term renewals. Discussion and action.
3. Update Board on progress with regards to security, tree dedication, Facebook, West Side Cemetery website, Discussion and action.
4. Update Board about Kern County 2021-2022 tax year projections and relative budget information. Discussion and Action.
5. Discuss progress of the upcoming Memorial Day program. Discussion and Action.
6. Discuss other options for cremation interments. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: May 18, 2021

Notes

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