

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

March 16, 2021

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: CAPC Annual Conference board meetings will be conducted via Zoom, Kathleen Krause with Kern County Board of Supervisors. John Blomberg with Blomberg & Griffin Accountancy Corp., Karen O'neil with Kirk and Simas.

ANNOUNCEMENTS: The City of Taft installed new street signs on 3/11/2021, East Cedar street is now Bob Hampton Road.

APPROVAL OF MINUTES: February 16, 2021

APPROVAL OF FINANCIAL STATEMENTS: February, 2021

- *Balance Sheet
- *Profit & Loss YTD Comparison
- *Profit & Loss Budget vs. Actual
- * Stifel, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: February, 2021

- * Transaction Detailed by Account (General)
- *Transaction Detailed by Account (Payroll)

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Gary Summers *Roger Montgomery *Robyn Melton *Robert Jordan *Don Black
Staff: *Nick Ward-General Manager

MANAGER'S REPORT:

The District performed 13 services in January, for a total of 78 for the fiscal year. Manager has started work on the 2021-2022 budget. Manager is still busy working on District revenue saving options, along with revenue generating options. Construction of the new niche bank is approximately 99% at this time. Grounds crew has been taking care of services, trimming trees, working on the niche bank, and maintaining the cemetery grounds and equipment.

AGENDA ITEMS:

Current Business:

1. Update Board on progress of the new niche bank and ossuary. Discussion and action.
2. Discuss Board member term renewals. Discussion and action.
3. Update Board on progress with regards to security, tree dedication, Facebook, West Side Cemetery website, Discussion and action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: April 20, 2021

Notes

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