

# ***West Side Cemetery District***

## **MEETING**

### **BOARD OF TRUSTEES**

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

### **AGENDA**

7:00 p.m.

September 15, 2020

#### **CALL TO ORDER:**

#### **PLEDGE OF ALLEGIANCE:**

#### **INVOCATION:**

**ROLL CALL:** SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

**PUBLIC COMMENT:** (5 min. time limit)

#### **CORRESPONDENCE:**

#### **ANNOUNCEMENTS:**

**APPROVAL OF MINUTES:** August 18, 2020

**APPROVAL OF FINANCIAL STATEMENTS:** August, 2020

\*Balance Sheet

\*Profit & Loss YTD Comparison

\*Profit & Loss Budget vs. Actual

\* Stifel, LLC Investment Accounts

**APPROVAL OF MONTHLY CASH DISBURSEMENTS:** August, 2020

\* Transaction Detailed by Account (General)

\*Transaction Detailed by Account (Payroll)

#### **MANAGER'S REPORT:**

The District performed 8 services August, for a total of 15 for the fiscal year compared with 14 services at the same time last year. Manager and Assistant Manager continue working toward transition when Manager retires. Assistant Manager has been doing some research on solar power options. Manager attended CSDA Annual Conference meetings via Zoom.

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

**Board Members:** \*Gary Summers \*Roger Montgomery \*Robyn Melton \*Robert Jordan \*Don Black

**Staff:** \*Joel Bauer-Manager \*Nick Ward-Assistant Manager

Construction continues on the new niche bank. Grounds crew has been taking care of services, working on the new niche bank, maintaining the cemetery, and day-to-day operations.

### **AGENDA ITEMS:**

#### **Current Business:**

1. Up-date Board on progress of the new niche bank and ossuary. Discussion and Action.
  
2. Request by board to consider possibilities for scattering garden for cremains. Discussion and action.
  
3. Request board consider some different types of cost cutting options.
  - (a) Security
  - (b) Trash pick-up
  - (c) Clarks pest control
  - (d) Phone system
  - (e) Employee uniforms

Discussion and action.

4. Request Bard consider the possibility of using solar power. Discussion and Action.

#### **Unfinished Business:**

#### **Other Board Items:**

#### **BOARD MEMBER INPUT:**

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

#### **MEETING ADJOURNED:**

**THE NEXT MEETING WILL BE HELD:** October 20, 2020

# Notes

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