

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

February 18, 2020

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: West Side Family Health, Kern County Auditor-Controller

ANNOUNCEMENTS: Free on-line Ethics ab1234 training available until march 15.

APPROVAL OF MINUTES: January 21, 2020

APPROVAL OF FINANCIAL STATEMENTS: January, 2020

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Wells Fargo Advisors, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: January, 2020

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 6 services in January total of 37 for the fiscal year compared with 68 services at the same time last year. Manager has made the necessary arrangements for Staff and Trustees attending the CAPC Annual Conference. Office Manager and District Manager completed the statement of facts for the Auditor Controller. Manager completed the

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

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Staff: *Joel Bauer-Manager *Joyce Blue-Office Manager

SDRMA questioner for Comp and Liability Ins. Office Manager and District Foreman continue intense training for her job. Grounds Crew has been taking care of services, raising and cleaning headstones, removing infractions of new flower policy, maintaining the cemetery, and day-to-day operations.

AGENDA ITEMS:

Current Business:

1. John Blomberg from Blomberg & Griffin Accountancy Corp. will present the 2018-2019 audit for questions and adoption. Discussion and Action.
2. Request Board consider pricing options and launch of the new ossuary. Discussion and Action.
3. Request Board consider some other options for new niche bank, presented by District Foreman Ward. Discussion and Action.
4. Request Board to review West Side Cemetery Investment Policy. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: March 17, 2020

Notes

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