



West Side Cemetery District

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Regular Monthly Board of Trustees Meeting
District Office Boardroom, 440 E. Cedar Street, Taft, CA 93268
August 20, 2019

CALL TO ORDER: Gary Summers called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Joel Bauer led Flag Salute.

INVOCATION: Robert Jordan

PRESENT WERE: Summers, Jordan, Montgomery, Melton, Manager Joel Bauer, Office Manager Joyce Blue and District Foreman Nick Ward

ABSENT WERE: Black

GUESTS WERE: None

PUBLIC COMMENT: None

CORRESPONDENCE: West Kern Water working on Cedar St.

ANNOUNCEMENTS: None

1) **Approval of Minutes:** Gary Summers made a motion to approve the Minutes of the July 16, 2019, meeting. Robert Jordan seconded the motion. Motion passed. Robyn Melton & Roger Montgomery abstained. Gary & Robert majority at the July 16, 2019 meeting.

2) **Approval of Financial Statements:** Robert Jordan made a motion to approve the Financial Statements for the month of July, 2019. Robyn Melton seconded the motion. Motion passed Four (4) to Zero (0).

3) **Approval of Monthly Disbursements:**

Transaction Detail by Account (General): Robert Jordan made a motion to approve the cash disbursements for July, 2019, for checks 6829 through 6852 for \$22,086.94. Robyn Melton seconded the motion. Motion passed Four (4) to Zero (0).

Transaction Detail by account (Payroll): Robert Jordan made a motion to approve the cash disbursements for July, 2019, for checks 1236 through 1242 and AJE's for \$78,770.01. Robyn Melton seconded the motion. Motion passed Four (4) to Zero (0).

MANAGERS' REPORT:

The District performed 7 services in July and 7 services for the fiscal year compared with 8 services at the same time last year. Manager and Trustee Summers attended luncheon with Congressman Kevin McCarthy on July 30. District sent out public notice, via Midway Driller, district web-site and notice at office regarding new flower policy approved by the Board at the July meeting to take affect August 1, 2019. Office Manager continues up-dating mapping program and ironing out issues with new website and has taken some vacation time. Grounds Crew has been taking care of services, repairing sprinkler system issues, raising and cleaning headstones, removing infractions of new flower policy, maintaining the cemetery, and day-to-day operations. District Foreman took some vacation time.

AGENDA ITEMS:

- 1) Gary Summers made a motion to allow District Foreman Nick Ward to run for the CAPC Board of Directors at the 2020 annual conference in Oxford, CA. Robyn Melton seconded the motion. Motion passed Four (4) to Zero (0).
- 2) Request Board consider attending CAPC area meeting, in Ventura on October 11-12, 2019. Discussion only.
- 3) Gary Summers made a motion to cancel the September 17, 2019 Board Meeting due to District Manager being out of town. Next Board will be October 15, 2019. Robert Jordan seconded the motion. Motion passed (4) to Zero (0).

Unfinished Business List:

- 1) Face book 10/20/2016 – on going.
- 2) Midway Cemetery Boundaries & Easement 10/15/2015

Other Board Items: None

BOARD MEMBER ITEMS: Roger Montgomery requested to have an election of officers at the October 15, 2019 Meeting, District Manager will place on the agenda.

MEETING ADJOURNED: Meeting Adjourned: 7:31 p.m.

The next Meeting will be October 15, 2019, there will be no meeting in September.

Respectfully Submitted,

Roger Montgomery – Vice Chairman/Secretary