

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

August 20, 2019

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE:

ANNOUNCEMENTS:

APPROVAL OF MINUTES: July 16, 2019

APPROVAL OF FINANCIAL STATEMENTS: July, 2019

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Wells Fargo Advisors, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: July, 2019

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 7 services in July and 7 services for the fiscal year compared with 8 services at the same time last year. Manager and Trustee Summers attended luncheon with Congressman Kevin McCarthy on July 30, District sent out Public notice, via Midway Driller, district web-site and notice at office regarding new flower policy approved by the Board at the

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Gary Summers *Roger Montgomery *Robyn Melton *Robert Jordan *Don Black

Staff: *Joel Bauer-Manager *Joyce Blue-Office Manager

July meeting to take affect August 1, 2019. Office Manager continues up-dating mapping program and ironing out issues with new website and has taken some vacation time. Grounds Crew has been taking care of services, repairing sprinkler system issues, raising and cleaning headstones, removing infractions of new flower policy, maintaining the cemetery, and day-to-day operations. District Foreman took some vacation time.

AGENDA ITEMS:

Current Business:

1. Request Board consider allowing Nick to run for the CAPC board of Directors at the 2020 annual Conference in Oxford CA. Discussion and Action
2. Request Board consider attending CAPC Area Meeting, in Ventura on October 11-12, 2019. Discussion and Action.
3. Request Board determine next date for the WSCD Board meeting. Manager will be out of town from September 10 – 30. Discussion and Action.

Unfinished Business:

1. Facebook ongoing 10/20/16
2. Midway Cemetery easement and boundaries. 10//15/2015

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: to be Determined

Notes

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