

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

July 16, 2019

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE:

ANNOUNCEMENTS:

APPROVAL OF MINUTES: May 14, 2019

APPROVAL OF FINANCIAL STATEMENTS: May, June, 2019

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Wells Fargo Advisors, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: May, June, 2019

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 10 services in May and 3 services in June for a total of 100 services for the fiscal year compared with 125 services at the same time last year. Manager attended the Special national coalition meeting in Fort Myer Florida on June 10 – 13, plus incorporated some vacation time. Trustees Gary Summers and Bob Jordan were privileged to go on the Veteran's

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

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Staff: *Joel Bauer-Manager *Joyce Blue-Office Manager

Honor Flight in D. C. on June 17 – 20. Manager attended the CSDA GM conference in New Port on 23 – 25. Manager has been working with Karon O’Neil revising the District Flower Policy. Manager has completed the WSCD 2019-2020 final budget for Board approval. Office Manager continues up-dating mapping program and ironing out issues with new website. Grounds Crew has been taking care of services, repairing sprinkler system issues, raising and cleaning headstones, maintaining the cemetery, and day-to-day operations.

AGENDA ITEMS:

Current Business:

1. Request Board adopt new updated flower policy approved by Cemetery District’s attorney Karen O’Neil; and consider and discussion regarding ordinance if new flower policy does not resolve the current issues regarding compliance with policy. Discussion and Action.
2. Request Board consider attending CAPC Area Meeting, in Ventura on October 11-12, 2019. Discussion and Action.
3. Request Board review candidates for the SDRMA board of directors; select three and direct manager to cast vote on ballot. Discussion and Action.
4. Request Board review 2019-2020 Final budget and adopt. Discussion and Action.

Unfinished Business:

1. Facebook ongoing 10/20/16
2. Midway Cemetery easement and boundaries. 10//15/2015

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: August 20, 2019

Notes

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