

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

May 14, 2019

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE:

ANNOUNCEMENTS: No meeting in June

APPROVAL OF MINUTES: April 16, 2019

APPROVAL OF FINANCIAL STATEMENTS: April, 2019

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Wells Fargo Advisors, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: April, 2019

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 5 services in April for a total of 87 services for the fiscal year compared with 105 services at the same time last year. Manager and Chairman Summers have been preparing for the annual Memorial Day Event to be held on Monday, May 27th.

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

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Staff: *Joel Bauer-Manager *Joyce Blue-Office Manager

Manager has been compiling information and working on the WSCD 2019-2020 preliminary budget. Manager meet with Tony Charondo to look at possible sites for new niche banks on April 23rd . Office Manager continues up-dating mapping program and ironing out issues with new website. Grounds Crew has been taking care of services, cleaning in preparation for the Memorial Day Program, raising and cleaning headstones, maintaining the cemetery, and day-to-day operations.

AGENDA ITEMS:

Current Business:

1. Presentation of 2017 – 2018 District Audit from John Blomberg of Blomberg & Griffin. Request Board review, and address any questions or concerns they may have and adopt. Discussion and Action.
2. As per Board request at April meeting, revisit, review and update flower policy. Discussion and Action.
3. Request Board consider offering public opportunity to donate money to be used for selected set of trees to be placed in the cemetery at designated areas determined by the cemetery with a plaque identifying the individual or family making the donation.
4. Request Board review proposal from Tony Charondo, (Christy Vault). In regard to new niche banks. Discussion and Action.
5. Request Board review 2019-2020 preliminary budget and adopt. Discussion and Action.

Unfinished Business:

1. Facebook ongoing 10/20/16
2. Midway Cemetery easement and boundaries. 10//15/2015

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: July 16, 2019 there will be no meeting in June.

Notes

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