



West Side Cemetery District

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Regular Monthly Board of Trustees Meeting
District Office Boardroom, 440 E. Cedar Street, Taft, CA 93268
February 19, 2019

CALL TO ORDER: Gary Summers called the meeting to order at 7:06 p.m.

PLEDGE OF ALLEGIANCE: Roger Montgomery led Flag Salute.

INVOCATION: Robert Jordan

PRESENT WERE: Summers, Montgomery, Jordan, Manager Joel Bauer, and Office Manager Joyce Blue

ABSENT WERE: Melton & Black

GUESTS WERE: Charlie Landwehr

PUBLIC COMMENT: None

CORRESPONDENCE: SDRMA notification of nominations 2019 election SDRMA Board of directors. CSDA Board of directors' call for nominations.

ANNOUNCEMENTS: Lost one tree on block 6 in the recent wind storms.

1) **Approval of Minutes:** Robert Jordan made a motion to approve the Minutes of the January 15, 2019, meeting. Roger Montgomery seconded the motion. Motion passed Three (3) to Zero (0).

2) **Approval of Financial Statements:** Robert Jordan made a motion to approve the Financial Statements for the month of January, 2019. Roger Montgomery seconded the motion. Motion passed Three (3) to Zero (0).

3) **Approval of Monthly Disbursements:**

Transaction Detail by Account (General): Robert Jordan made a motion to approve the cash disbursements for January, 2019, for checks 6689 through 6710 for \$18302.70. Roger Montgomery seconded the motion. Motion passed Three (3) to Zero (0).

Transaction Detail by account (Payroll): Robert Jordan made a motion to approve the cash disbursements for January, 2019, for checks 1205 through 1209 and AJE's for \$52,244.48. Robert Jordan seconded the motion. Motion passed Three (3) to Zero (0).

MANAGERS' REPORT:

The District performed 12 services in January for a total of 68 services for the fiscal year compared with 77 services at the same time last year. Manager hosted meeting with, and did site visits with the new CSDA Field Coordinator Cole Karr, visited Taft Chamber of Commerce, Westside Health Care District, Westside Parks and Rec, Westside Mosquito and Vector Control District, and Kern County Cemetery District on January 23, 2019. Manager met with Hal Wilkes from Christy Vault Company in regards to the new niche project on January 23, 2019. Manager followed up on report of person taking gravel from Midway Cemetery stock pile. Manager completed the annual report for SDRMA. Manager has started writing draft social media policy. Manager attended the annual SDAO conference at Sunriver Oregon on February 8-9, 2019. Manager and Office Manager have been reviewing the 2017-2018 draft audit. Office Manager continues up-dating mapping program and ironing out issues with new website. Grounds Crew has been taking care of services, cleaning up after major wind storm, refreshing office look, raising and cleaning headstones, and maintaining the cemetery, and day-to-day operations.

AGENDA ITEMS:

- 1) Gary Summers made a motion to adopt West Side District open casket policy with corrections. Roger Montgomery seconded the motion. Motion passed Three (3) to Zero (0).
- 2) Request the Board to do their Annual Filing of Statements of Economic interest (700 forms). Discussion only.

Unfinished Business List:

- 1) Face book 10/20/2016 – on going.
- 2) Midway Cemetery Boundaries & Easement 10/15/2015
- 3) Adding Solar panels to all cemetery buildings. 01-15-2019

Other Board Items:

CSDA Annual Conference, September, 25-28. CSDA Legislative Days May 21-22.

BOARD MEMBER ITEMS: Trustee Robert Jordan concerned about swearing in the Board with new District Supervisor. Trustee Roger Montgomery discussion on making donations through Amazon Smile.

MEETING ADJOURNED: Meeting adjourned 7:47 p.m.

The next Meeting will be March 19, 2019

Respectfully Submitted,

Roger Montgomery – Vice Chairman/Secretary