

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room

440 E. Cedar Street, Taft, CA. 93268

Phone (661)765-4505 Fax (661)765-6335 westsidecemetery.com

AGENDA

7:00 p.m.

January 15, 2019

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, MONTGOMERY, BLACK, MELTON

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE:

ANNOUNCEMENTS: Cole Karr has been selected as the new Central Network Coordinator for CSDA. Kirk Hendricks, Representative for Christy Vault passed away suddenly,

APPROVAL OF MINUTES: December 18, 2018

APPROVAL OF FINANCIAL STATEMENTS: December, 2018

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Wells Fargo Advisors, LLC Investment Accounts

APPROVAL OF MONTHLY CASH DISBURSEMENTS: December, 2018

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 11 services in December for a total of 56 services for the fiscal year compared with 59 services at the same time last year. Manager hosted successful Holiday

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 E. Cedar St Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

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Staff: *Joel Bauer-Manager *Joyce Blue-Office Manager

Dinner for Board Members and Staff at OT,s Cookhouse on December 21' 2018. Manager made the necessary arrangements for Board and Staff members attending the CAPC Annual Conference in Monterey. Office Manager continues up-dating mapping program and ironing out issues with new website. Grounds Crew has been taking care of services, cleaning up after major wind storm, raising and cleaning headstones, and maintaining the cemetery, and day-to-day operations.

AGENDA ITEMS:

Current Business:

1. Review and Adopt West Side District open casket policy. Discussion and Action.
2. Request the Board to consider possible price increase on the services we provide. Discussion and Action.
3. Request Board inform Manager if they want to participate in regards to Hospitality Sponsor and District gift baskets for CAPC and Membership.
4. Letter to various service clubs and organizations inviting them to join in the campaign to raise funds for special projects for the Cemetery. Discussion and Action.

Unfinished Business:

1. Facebook ongoing 10/20/16
2. Midway Cemetery easement and boundaries. 10//15/2015

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: January 15, 2019

Notes

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